

DuPage River Salt Creek Workgroup
Annual Meeting Minutes
Village of Lombard Community Room
255 E. Wilson Avenue, Lombard, Illinois
February 28, 2024

Equivalent of 1 PDH Recognized for Attendance

Please note the meeting is in-person but will also be broadcast remotely. If you need the virtual option here is the Registration Link:

https://us02web.zoom.us/webinar/register/WN_qDf3qZl5QBC9XH9LI3zt0A

President Gorman called the meeting to order at 9:03am.

9:00-9:10 Welcome, Introductory Remarks

Dave Gorman – DRSCW President & Asst. Director, Village of Lombard Public Works

9:10-10:00 Annual Business Meeting

- **Approval of the minutes for the December 6, 2023 meeting** (Attachment 1). *M. Larson made a motion to approve the December 6, 2023 General Meeting minutes. The motion was seconded by R. Salerno. The motion passed unanimously.*

- **Election of Officers and Members-at-Large**
 - President – Dave Gorman, Village of Lombard
 - Vice President – Amy Underwood, Downers Grove Sanitary District
 - Secretary/Treasurer – Rick Federighi, Village of Addison
 - At Large – Mary Beth Falsey, DuPage County
 - At Large – Pinakin Desai, MWRDGC
 - At Large – Steve Zehner, Robinson Engineering, Inc.
 - At Large – Vacant
 - At Large – Vacant
 - ✓ *L. Cox made a motion to approve the nominated slate as presented. The motion was seconded by M. Streicher. The motion passed unanimously.*

- **Appointment of Committee Chairpersons by Incoming President**
 - Projects Committee Chairperson – Greg Ulreich, Village of Carol Stream
 - Monitoring Committee Chairperson – Jennifer Hammer, The Conservation Foundation
 - East Branch DuPage River Watershed Committee Chairperson – Larry Cox, Downers Grove Sanitary District
 - West Branch DuPage River Watershed Committee Chairperson – Erik Neidy, Forest Preserve District of DuPage County

**DuPage River Salt Creek Workgroup
Annual Meeting Minutes
Village of Lombard Community Room
255 E. Wilson Avenue, Lombard, Illinois
February 28, 2024**

- Salt Creek Watershed Committee Chairperson – Dennis Streicher, Sierra Club – River Prairie Group

- **Adoption of FY 2024-25 Budget**
 - Approval of the FY 24-25 Annual Dues Schedule and Annual Dues by Agency (Attachment 2). Annual dues for all Agency, Associate and Individual members will increase by 3%
 - ✓ *E. Lanphier made a motion to approve the Dues Schedule. The motion was seconded by A. Underwood. The motion passed with one abstention.*

Discussion on the 2024-25 Budget and Dues

- *M. Larson noted that all staff time for implementing the special condition projects is paid by all members and not just members paying special assessments. M. Larson feels that staff time should be paid by only members contributing to the special assessments. S. McCracken provided a detailed description of how dues and special assessments are calculated and allocated in the budget. He also provided details on the background of staff salaries allocations and that it was approved by all members and noted that this item had been reviewed and voted on by all members in 2015. L. Cox provided verbal support for the current funding scenario of staff.*
- *M. Larson also noted a concern with the automatic annual increase in dues. M. Larson stated that the DRSCW should be looking at ways to reduce costs and not have an annual increase. He suggested that the organization had reached an apex and should be looking at ways to scale back its activities.*
- *L. Cox asked the membership if they agreed with M. Larson comments that the size and the resource needs of the DRSCW should decrease. L. Cox noted that none of the streams have yet to be delisted from the 303(d) list and that our work is just beginning to gain momentum. L. Cox also discussed several ways the DRSCW has already been conscientious regarding the budget such as by amending the monitoring schedule as costs increase.*
- *B. Garelli voiced support for the DRSCW as it was currently.*
- *E. Lanphier voiced support on behalf of Bensenville (as a non-special condition assessment payer) for the current budget methodology and the work of the DRSCW.*
- *J. Lomax did note that an automatic increase is may not be an optimal strategy and should be thought out each year.*
- *M. Larson agreed that the DRSCW had created cost savings for members, but worried that it would be difficult to replicate and noted that organizations change and evolve. He appreciated the time allowed to share his thoughts and have the discussion.*
- *A. Underwood noted that the 3% is not decided in a vacuum and it is not automatic. The Board discusses the percentage increase each year and decides*

**DuPage River Salt Creek Workgroup
Annual Meeting Minutes
Village of Lombard Community Room
255 E. Wilson Avenue, Lombard, Illinois
February 28, 2024**

what amount is sufficient to meet the needs each year. S. McCracken noted that during the financial crisis in the late 2000s, dues were frozen for 3 years.

- POTW Agency member project assessments related to the NPDES special conditions remains on schedule. FY 24-25 Assessments reflect year two of the three year permit extension and are set out in an MOU between the relevant agency and the DRSCW.
 - Review and approval of the FY 2024-25 Budget (Attachment 3 – one-page budget summary, see also page 8 of budget and five-year plan document).
 - ✓ *G. Ulreich made a motion to approve the 2024-25 Budget. The motion was seconded by P. Desai. The motion passed unanimously.*
 - Presentation and discussion of the detailed Four-Year Financial Plan for Fiscal Years 2025-2026 to 2028-2029 (<https://files.constantcontact.com/0fa48d3a001/f95d9d68-c8e4-4e5e-9ad7-268d71594bd3.pdf>). The Four-Year Financial Plan was also emailed to all members on 02/09/2024.
 - ✓ *G. Ulreich made a motion to post the one-year budget and Four-Year Financial Plan for informational and planning purposes. The motion was seconded by J. Lomax. The motion passed unanimously.*
- **Financial Report (Attachment 4) and Vendor Invoice Summary - November 1, 2023 to January 31, 2024**

Invoice Summary - November 1, 2023 to January 31, 2024

Vendor/Project	Invoice Number	Amount (\$)	Status
Baxter & Woodman - NIP TP reporting period analysis	253143	3,797.50	Paid
ETP Labs - Fecal Coliform	23-52913	1,085.00	Paid
First Environmental - EBDR Chemical	3 invoices	3,142.50	Paid
First Environmental - EBDR Chemical	179104	510.00	Paid
First Environmental - EBDR Chemical	4 invoices	5,066.50	Paid
First Environmental - EBDR Chemical	2 invoices	2,739.00	Paid
Hach/Ott HydroMet - Re-issue Payment	ACR 10048704	16,314.05	Paid
Hey & Assoc - Fullersburg Dam	2 invoices	64,316.28	Paid
Hey & Assoc - Fullersburg Dam	17758	8,777.02	Paid
MBI - NIP Support	2178	10,462.48	Paid
MBI - 2021 Salt Creek Bio	2179	6,094.14	Paid
MBI - Spring Brook Post Restoration	2180	8,323.35	Paid
MBI - EBDR Bio	2181	29,351.89	Pending
MBI - DO IPS Analysis	2182	6,597.16	Pending
MBI - 2020 WBDR Bio	2183	1,500.58	Pending
Murray & Trettal - WeatherCommand Data	1223-735	750.00	Paid
Tetra Tech - QUAL2Kw & NIP Doc Prep	521564432		Paid

**DuPage River Salt Creek Workgroup
Annual Meeting Minutes
Village of Lombard Community Room
255 E. Wilson Avenue, Lombard, Illinois
February 28, 2024**

Tetra Tech - QUAL2Kw	52172238		Paid
Tetra Tech - QUAL2Kw	52184429		Paid
The Conservation Foundation - July - Sept Expenses	13201	2,773.94	Paid
The Conservation Foundation - Newsletter editing	13223	181.94	Pending
The Conservation Foundation - Oct - Dec Expenses	13239	8,249.42	Pending
V3 Companies - Fawell Dam	923538	11,307.60	Paid
V3 Companies - Fawell Dam	1023481	1,124.16	Paid
V3 Companies - Fawell Dam	1223685		Paid

- **DRSCW Calendar**

- January 15, 2024 – “The Road to Salt Reduction”, The Adirondack Explorer, News Article (Stephen McCracken, Hanna Miller).
- January 24, 2024 – Update on the Master Plan for Salt Creek at Fullersburg Woods, River Prairie Group of the Sierra Club, Deanna Doohaluk, The Conservation Foundation.
- February 12, 2024 – “Watershed Management to Meet Water Quality Goals”, Water and Waste Management (WWM) Conference, Chanhga, Ahmedabad, Gujarat, India. (Stephen McCracken).
- *February 26, 2024 – Dam Removals in Northeastern Illinois, RiverLife, Elgin, Illinois, Deanna Doohaluk, The Conservation Foundation.*
- May 14, 2024 – “The Fullersburg Woods Dam Removal”, Central States Annual Meeting, the Schaumburg Convention Center (Deanna Doohaluk).
- Accepted invitations to speak on the Master Plan at Fullersburg Woods for the Hinsdale UU Church (open to public, date TBD).
- June 2024 – Fullersburg Woods Dam Removal, presentation/site visit for project requested by League of Woman Voters, Go Green LaGrange, and Salt Creek Watershed Network (SCWN).

- **Other Business**

- **World Water Day** – An event celebrating World Water Day is being held on Saturday March 23, 2024 at 11am in Schaumburg, Illinois.

- **Workgroup Meeting Schedule (9:00 AM start time)**

Unless otherwise specified all meetings are scheduled to occur from 9:00 AM to 11:00 AM at the Village of Lombard.

April 24, 2024 from 9AM-11AM (*at the Village of Carol Stream*)

June 26, 2024 from 9AM-11AM

August 28, 2024 from 9AM-11AM

October 30, 2024 from 9AM-11AM

December 4, 2024 from 9AM-11AM

**DuPage River Salt Creek Workgroup
Annual Meeting Minutes
Village of Lombard Community Room
255 E. Wilson Avenue, Lombard, Illinois
February 28, 2024**

10:00 – 10:55 DRSCW Activities Update

Presentation will include a brief update for the DRSCW's and Lower DuPage Watershed Coalition's (LDRWC) physical projects along with a review of the recommendations and next steps for the joint NIP.

J. Lomax made a motion to adjourn at 10:57am. The motion was seconded by E. Lanphier.